

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>Stericycle, Inc.</u>	Division/Section:	<u>SF Health Network</u>
		Director SFHN	<u>Roland Pickens</u>
Address	<u>28161 N. Keith Drive</u>	DPH Administrator:	<u>Baljeet Sangha, Associate Administrator</u>
	<u>Lake Forest, IL 60045</u>	Program Manager:	<u>Daisy Aguallo</u> Phone <u>208-5688</u>
Contact	<u>Tamar Rashkow, Stericycle Account Exec.</u>	Contract Analyst:	<u>Florence Kyaun</u> Phone <u>554-2694</u>

**Request for approval of a new contract with Stericycle, Inc. in the amount of \$1,192,800 to provide disposal and treatment of medical and bio-hazardous waste at Department of Health designated facilities, including contract programs, for the term of March 1, 2016, through February 28, 2019 (3 years).**

Profit     Non-Profit     LBE     RFQ – Number: \_\_\_\_\_ Date: \_\_\_\_\_

New     Renewal     Mod     Novation

Number of years DPH has been doing business with this organization: 8

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 3/1/16 – 2/28/19	<u>Annualized</u> <u>Difference</u>
Funding Sources:			
General Fund		\$1,065,000	\$1,065,000
<b>TOTAL DPH REVENUES</b>		<b>\$1,065,000</b>	<b>\$1,065,000</b>
12% Contingency Amount		\$127,800	\$127,800
<b>CONTRACT TOTAL</b>		<b>\$1,192,800</b>	<b>\$1,192,800</b>
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		<i>\$355,000</i>	<i>\$355,000</i>
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

**PROPOSED:**

**Mode(s) of Service & Unit of Service Definition**

	<u>No. of Clients</u> <u>Duplicated</u> <u>Unduplicated</u> (n/a)	<u>Number</u> <u>of</u> <u>Units</u>	<u>Unit Cost</u>
<b>Hospital Pricing:</b>			
• Flat Fees		Units of service are	
• Laguna Honda Hospital (1 UOS = 1 mo.)		based on the	\$450.00
• San Francisco General Hospital (1 UOS = 1 mo.)		actual items	\$700.00
• Itemized Fees		(pounds,	
• Regulated Medical Waste (1 UOS = 1 lb.)		containers, etc.)	\$0.21
• Trace chemotherapy/pathological/pharmaceutical (1 UOS = 1 lb.)		that are picked up.	\$0.90
• Record retention (1 UOS = 1 shipping document)		usage varies by	\$8.29
• Off-site Pricing:		location serviced.	
• Minimum pick-up Fee (1 UOS = 1 stop)		See page 2 for	\$75.00
• Itemized Fees		an estimate	
• Regulated Medical Waste (1 UOS = 1 container)		breakdown by	\$10.00
• Trace chemotherapy/pathological/pharmaceutical (1 UOS = 1 ctr.)		Division.	\$35.00
• Record Retention (1 UOS = 1 shipping document)			\$8.29

**Explanation of Service Change and Variances:**

Request for approval of a new contract with Stericycle, Inc. to provide disposal and treatment of medical and bio-hazardous waste at Department of Health-(DPH) designated facilities, including contract programs, for the term of March 1, 2016, to February 28, 2019. Services will include the transport, treatment, and disposal of regulated medical waste in accordance with Federal, State, and local regulations. Estimated costs among primary DPH divisions are:

San Francisco General Hospital	\$ 170,000
Laguna Honda Hospital	\$ 50,000
Population Health Division (includes all offsite and contractor sites)	\$ 135,000

Stericycle, Inc. was selected under the authority of Section 21.43 of the San Francisco Administrative Code through DPH's membership in the University Health Systems Consortium purchasing program, a government purchasing organization currently administered the Novation Co.).

These services are transitioning to a DPH contract from a previous City wide contract administered by the City's Office of Contract Administration (OCA).

**Monitoring Report/Program Review and Follow-up:**

The contract will be monitored in accordance with all applicable Departmental, State, and Federal procedures.

**Nondiscrimination and Cultural Competency:**

The Contractor will participate in applicable cultural competency requirements for the upcoming year.

**Other Significant Issues:**

Stericycle is a publically traded global business-to-business services company. Stericycle provides an array of highly specialized solutions serving healthcare organizations and commercial businesses of every size. Stericycle was founded over 25 years ago, and has grown from a small start-up in medical waste management into a leader across a range of increasingly complex and highly regulated arenas, including compliance and sustainability waste services, brand protection solutions, and customer contact solutions.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:**

Mark C. Miller, Chairman	Rodney F. Dammeyer	Charles A. Alutto,
Jack W. Schuler, Lead Director	William K. Hall	Chief Executive Officer
Charles A. Alutto	John Patience	
Lynn Dorsey Bleil	Mike S. Zafirovski	
Thomas D. Brown		
Thomas F. Chen		

The Board of Directors is made up of 10 members. There are no current vacancies. Each director is elected to a one-year term until the first annual meeting of stockholders, until their successors are elected and qualified or until their earlier death, resignation or removal.

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

<b>Contractor</b>	<u>Glide Foundation</u>	<b>Division/Section</b>	<u>Population Health Division</u>	
		<b>Exec. Administrator</b>	<u>Barbara A. Garcia</u>	
<b>Address</b>	<u>330 Ellis Street</u>	<b>DPH Administrator</b>	<u>Tracey Packer</u>	
	<u>San Francisco, CA 94102</u>	<b>Program Administrator</b>	<u>Katie Burk</u>	Phone <u>437-6212</u>
<b>Contact</b>	<u>Rita Shimmin, Co-Executive Director</u>	<b>Contract Analyst</b>	<u>Kristine Ly</u>	Phone <u>554-2778</u>

Request for approval of a new contract with the Glide Foundation, in the amount of \$1,086,400, which includes a 12% contingency, to provide HIV Informed Hepatitis C Linkage to Care services, for the period February 1, 2016 through June 30 2020 (5 years).

Sole Owner   
  Non-Profit   
  DBE   
  RFQ-- Number: 30-2015    Date: 11/10/15  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 20+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	02/01/16-06/30/20	
<b>Funding Sources:</b>			
State Grant FY 15-16		\$130,000	\$130,000
State Grant FY 16-17		\$210,000	\$210,000
State Grant FY 17-18		\$210,000	\$210,000
State Grant FY 18-19		\$210,000	\$210,000
State Grant FY 19-20		\$210,000	\$210,000
12% Contingency		\$116,400	\$116,400
<b>TOTAL PROGRAM</b>		\$1,086,400	\$1,086,400
<i>Annual Amount</i>		\$210,000	\$210,000
Contract FTE		3.0	3.0

**PROPOSED:**

<b>Mode(s) of Service &amp; Unit of Service Definition</b>	<b>No. Of Clients Duplicated <input checked="" type="checkbox"/> Unduplicated</b>	<b>Number Of Units</b>	<b>Unit Cost</b>
Hepatitis C Testing (1 UOS = 1 HCV test)	250	250	\$150.00
Hepatitis C Linkage to Care (1 UOS = 1 hour of linkage services)	130	1,300	\$125.00

**Explanation of Service:** These services will enroll people living with Hepatitis C Virus (HCV) into Glide's HCV Active Linkage program, connecting them to medical care and other supportive services, and ultimately helping them obtain a cure whenever possible. Clients not already engaged in primary medical care will be linked to primary care and receive a full medical evaluation. Clients with HCV who are already in primary care but who have been denied access to HCV treatment as a result of their drug use will be re-linked to a fully supportive provider. Funds will also be used to increase HCV screening volume for undiagnosed people.

**Monitoring Report/Program Review & Follow-Up:**

The contract services will be monitored by the Department as required. The Program Administrator will assess and track all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Directors:**

Amy Errett, Chair	Stephen J. Davis
Phillip Zackler, Vice-Chair	Erby L. Foster, Jr.
Richard Blum, Emeritus Chair	Kaye Foster-Cheek
Rev. Warner H. Brown, Jr., Ex-officio Trustee	Nicole D. Harris
Reverend Cecil Williams, Co-Founder	Dixie D. Horning
Janice Mirikitani, Co-Founder	Phyllis Kaplan
Crickette Brown Glad	Rev. Odette Lockwood-Stewart
Miguel Bustos	Shireen McSpadden
John Philip Coghlan	Christopher Lord
Rev. Charles Cordes	Jerry L. Vallery
Donald Tamaki	Faham Zakariaei
Michael L. Warren	
Lars Dalgaard	Rita Shimmin and Kristen Growney Yamamoto, Co-Executive Directors

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>HealthRIGHT 360</u>	Division/Section	<u>Population Health Division</u>	
		Exec. Administrator	<u>Barbara A. Garcia</u>	
Address	<u>1735 Mission Street</u>	DPH Administrator	<u>Tracey Packer</u>	
	<u>San Francisco, CA 94103</u>	Program Administrator	<u>Katie Burk</u>	Phone <u>437-6212</u>
Contact	<u>Dr. Vitka Eisen, Chief Executive Officer</u>	Contract Analyst	<u>Irene Carmona</u>	Phone <u>554-2652</u>

Request for approval of a new contract with the HealthRIGHT 360, in the amount of \$782,504, which includes a 12% contingency, to provide HIV Informed Hepatitis C Linkage to Care services, for the period February 1, 2016 through June 30, 2020 (5 years).

Sole Owner   
  Non-Profit   
  DBE   
  RFP- Number: 30-2015    Date: 11/10/15  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 20+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	02/01/16-06/30/2020	
<b>Funding Sources:</b>			
General Fund FY 15-16		\$98,664	\$98,664
General Fund FY 16-17		\$150,000	\$150,000
General Fund FY 17-18		\$150,000	\$150,000
General Fund FY 18-19		\$150,000	\$150,000
General Fund FY 19-20		\$150,000	\$150,000
12% Contingency		\$83,840	\$83,840
<b>TOTAL PROGRAM</b>		<b>\$782,504</b>	<b>\$782,504</b>
<i>Annual Amount</i>		<i>\$150,000</i>	<i>\$150,000</i>
Contract FTE		2.0	2.0

**PROPOSED:**

<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>No. Of Clients</u> <u>Duplicated</u>	<u>Number</u> <u>Of</u> <u>Units</u>	<u>Unit</u> <u>Cost</u>
Hepatitis C Linkage to Care (1 UOS = 1 hour of linkage services)	75	750	\$200.00

**Explanation of Service:**

The primary goal of this program is to improve patient access, treatment adherence, and retention in Hepatitis C Virus (HCV)-treatment by providing enhanced support and linkage-to-care services through collaborative care, patient-centered, and harm reduction approaches.

Strategies include collaboration with partners to enhance outreach and linkage-to-care; team-based care through added HCV-staff and enhanced staff coordination; HCV-support groups and peer services; and patient navigation and case management to enhance patient access to ancillary services. Patient navigation will include appointment reminders, accompaniment, and transportation assistance.

HOTSHOT clients will also have access to integrated behavioral health services at THS, including group and individual therapy for mental health, medication management, Medication-Assisted Treatment (MAT) for opioid dependence, and linkages to HealthRIGHT 360's residential substance abuse treatment and treatment for serious and persistent mental illness.

**Monitoring Report/Program Review & Follow-Up:**

The contract services will be monitored by the Department as required. The Program Administrator will assess and track all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

- |                             |  |
|-----------------------------|--|
| Trisha Walsh, Chair         | Dr. Tom R. Hofstedt                      |
| Victor R. Ortiz, Vice Chair | Kathryn Holmes                           |
| Emalyn Lopus, Secretary     | Deborah Koski                            |
| John Baer                   | Jemma Lavarias                           |
| The Hon. Ellen Chaitin      | Ann Ma                                   |
| The Hon. Harlan Grossman    | Melyssa Mendoza                          |
| Anji Mandavia               | Dr. Vitka Eisen, Chief Executive Officer |

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>San Francisco AIDS Foundation</u>	Division/Section	<u>Population Health Division</u>	
		Exec. Administrator	<u>Barbara A. Garcia</u>	
Address	<u>1035 Market Street</u>	DPH Administrator	<u>Tracey Packer</u>	
	<u>San Francisco, CA 94102</u>	Program Administrator	<u>Katie Burk</u>	Phone <u>437-6212</u>
Contact	<u>Richard Hill, Director, Gov't Contracts</u>	Contract Analyst	<u>Irene Carmona</u>	Phone <u>554-2652</u>

Request for approval of a new contract with the San Francisco AIDS Foundation, in the amount of \$750,400, which includes a 12% contingency, to provide HIV Informed Hepatitis C Linkage to Care services, for the period February 1, 2016 through June 30 2020 (5 years).

Sole Owner   
  Non-Profit   
  DBE   
  RFP-- Number: 30-2015    Date: 11/10/15  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 20+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	02/01/16-06/30/20	
<b>Funding Sources:</b>			
General Fund FY 15-16		\$70,000	\$70,000
General Fund FY 16-17		\$50,000	\$50,000
General Fund FY 17-18		\$50,000	\$50,000
General Fund FY 18-19		\$50,000	\$50,000
General Fund FY 19-20		\$50,000	\$50,000
SAMHSA FY 16-17		\$100,000	\$100,000
SAMHSA FY 17-18		\$100,000	\$100,000
SAMHSA FY 18-19		\$100,000	\$100,000
SAMHSA FY 19-20		\$100,000	\$100,000
12% Contingency		\$80,400	\$80,400
<b>TOTAL PROGRAM</b>		\$750,400	\$750,400
<i>Annual Amount</i>		\$210,000	\$210,000
Contract FTE		1.65	1.65

**PROPOSED:**

<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>No. Of Clients</u>	<u>Number</u>	<u>Unit</u>
	<u>Duplicated</u>	<u>Of</u>	<u>Cost</u>
	<input checked="" type="checkbox"/> <u>Unduplicated</u>	<u>Units</u>	
Hepatitis C Testing (1 UOS = 1 HCV test)	130	130	\$150
Hepatitis C Linkage to Care (1 UOS = 1 hour of linkage services)	90	900	\$145

**Explanation of Service:**

The San Francisco AIDS Foundation will develop and implement an intensive community-based linkage-to-care-and-treatment program, the Hepatitis C Virus (HCV) Linkage Program, for HCV-positive people in San Francisco, with an emphasis on serving People Who Inject Drugs (PWID).

Utilizing existing syringe access, HIV, and HCV services to reach HCV positive PWID in San Francisco as well as leveraging existing relationships with organizations serving high risk populations across the City, the program will identify and enroll HCV positive clients into the HCV Linkage Program, designed to provide ongoing, wrap-around case management for HCV positive clients experiencing the greatest barriers to accessing and succeeding in primary care.

**Monitoring Report/Program Review & Follow-Up:**

The contract services will be monitored by the Department as required. The Program Administrator will assess and track all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

Philip Besirof, Chair	Lisa Sterman, MD
Laurie Hane, Secretary	Mary Cha-Caswell
Alec Hughes	Matt Denckla
Bruno Delagneau, MD	Matthew Marquis
Christopher Cowen	Paul B. Tan, DMD
Christopher Shepler	Robert F. Quon, MD
Dale Freeman	Steven Abbott
Eric Rozendahl	Zoë Harris
Hamish Chandra	
Jack Stephenson	Tim L. Jones,
Kajsa Minor	Interim Chief Executive Officer

**Recommendations:**

The Department recommends approval of this contract.



**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>Public Health Foundation Enterprises, Inc.</u>	Division/Section	<u>Population Health Division</u>	
	<u>12801 Crossroads Parkway South</u>	Exec. Administrator	<u>Barbara A. Garcia</u>	
Address	<u>Suite 200</u>	DPH Administrator	<u>Susan Philip</u>	
	<u>City of Industry, CA 91746</u>	Program Administrator	<u>Susan Philip</u>	Phone <u>355-2007</u>
Contact	<u>Blayne Cutler, PhD, MD – President &amp; CEO</u>	Contract Analyst	<u>Kristine Ly</u>	Phone <u>554-2778</u>

Request for approval of a new contract with the Public Health Foundation Enterprises, Inc., in the amount of **\$2,131,002** which includes a 12% contingency, to provide fiscal intermediary/management of the PrIDE program services, for the period September 30, 2015 through September 29, 2020 (5 years).

Sole Owner   
  Non-Profit   
  DBE   
  RFQ- Number: 27-2015   
 Date: 09/18/2015  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: \_\_\_\_\_

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 09/30/15-09/29/20	<u>Annualized Difference*</u>
<b>Funding Sources:</b>			
Federal Centers for Disease Control & Prevention (09/30/15-09/29/16)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/16-09/29/17)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/17-09/29/18)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/18-09/29/19)		\$380,536	\$380,536
Federal Centers for Disease Control & Prevention (09/30/19-09/29/20)		\$380,536	\$380,536
12% Contingency		\$228,322	\$228,322
<b>TOTAL PROGRAM</b>		<b>\$2,131,002</b>	<b>\$2,131,002</b>
<i>Annual Amount</i>		<i>\$380,536</i>	<i>\$380,536</i>
Contract FTE - annual		1.45	1.45

*Note: PHFE indirect rate of 10.8% annually applies, for a total of \$185,460 over the five year term.*

<u>PROPOSED:</u>  Mode(s) of Service & Unit of Service Definition	No. Of Clients		Number Of Units	Unit Cost
	___ Duplicated	___ Unduplicated		
<b>Annual UOS</b>				
Program month (1 UOS – 1 Month)		N/A	12	\$31,711.33

**Explanation of Service:**

Under this contract, Public Health Foundation Enterprises, Inc. will provide fiscal intermediary/management services for the PRIDE project, ensuring compliance with policies of City and of the grantor, the Centers for Disease Control and Prevention (CDC).

The San Francisco was one of the first and hardest hit epicenters of the HIV epidemic. As of December 31, 2013, San Francisco had 15,901 residents living with HIV, 13% of California’s living HIV cases. Nine out of every 10 living HIV cases in San Francisco are among men who have sex with men (MSM). Locally, MSM continue to be disproportionately impacted by HIV, comprising 86% of all HIV cases newly diagnosed in 2013, with 27% of new diagnoses among MSM of color.

The good news is that new infections are decreasing, and in 2014 multiple individuals and organizations, including DPH, established the multi-sector, independent Getting to Zero Consortium (G2Z), with the long-term goal of zero HIV infections, zero HIV Deaths, and zero HIV stigma in San Francisco. The Consortium’s short-term goal is to reduce both HIV infections and HIV deaths by 90% from current levels by 2020. The G2Z strategic plan describes a comprehensive approach, with three signature initiatives which relate directly to the strategies supported through this CDC grant: (1) Pre-Exposure Prophylaxis (PrEP) expansion; (2) provision of antiretroviral therapy in the setting of acute HIV infection or upon diagnosis; and (3) retention in HIV care.

The project’s activities align with DPH and G2Z strategic priorities and with the National HIV/AIDS Strategy goals of reducing new HIV infections and reducing HIV-related disparities and health inequities.

- Category 1 funding will enable us to implement high-impact, evidence-based strategies to improve uptake of PrEP among people at substantial risk for HIV in San Francisco, especially MSM of color and transwomen who have sex with men. We are keenly aware that PrEP is a critical tool to reduce HIV infections among persons at substantial risk of acquiring HIV and optimizing the health outcomes of people living with HIV.
- Category 2 funding will enable us to expand our current efforts to use HIV surveillance data (Data to Care) to help increase the proportion of HIV-diagnosed MSM and transwomen who have sex with men in San Francisco who are virally suppressed, especially for people of color. We are also keenly aware that Data to Care is a critical tool to reduce HIV infections among persons at substantial risk of acquiring HIV and in optimizing the health outcomes of people living with HIV.

Fiscal intermediary/management services for this program consists of project management, coordination, administrative support, accounts payable and payroll processing, budgeting, cost reporting, subcontract management, compliance with financial audits, personnel services, and maintenance of all program documentation as related to this contract.

The negotiated indirect rate for this contract is 10.8% of total modified direct costs annually, for a total indirect cost of \$185,460 over the five year term.

**Monitoring Report/Program Review & Follow-Up:**

The contract services will be monitored by the Department as required.

Public Health Foundation Enterprises, Inc. will work primarily with the DPH Program Administrator responsible for the PRIDE Program contract, but will also interface with other members of DPH and/or other City departments throughout the course of the project as appropriate. The DPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

Erik D. Ramanathan	Blayne Cutler	Jean C. O’Connor	Scott Filer
Delvecchio Finley	Amy Kircher	Jeffrey Benson	Susan De Santi
Robert R. Jenks	Edward Yip	Santosh Vetticaden	Yolie Flores
Tamara Joseph			

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor: Gartner, Inc.  
 Address: 56 Top Gallant Road  
Stamford, CT 06904  
 Contact: Kirk Kirkpatrick  
Managing Partner

Division/Section: IT  
 Director, DPH: Barbara Garcia  
 DPH CIO: Bill Kim  
 Associate CIO: Winona Mindolovich Phone: 206-5619  
 Contract Analyst: Ron Rossi Phone: 554-2839

**Request for approval of a professional services contract with Gartner, Inc. in the amount of \$2,889,600, to provide acquisition and implementation planning services for an integrated Electronic Health Record (EHR) solution for the period of March 1, 2016 through December 31, 2019 (3 years, 10 months).**

Profit     Non-Profit     MBE/WBE     RFQ - Number: 12-2015    Date: April 8, 2015  
 New     Renewal     Mod     Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 0

<b>CONTRACT INFORMATION:</b>	<b>Prior Transaction (new)</b>	<b>Proposed Transaction 3/1/2016 - 12/31/2019 (3 years, 10 months)</b>	<b>Annualized Difference</b>
<b>Contract Amount:</b>			
<b>Funding Sources:</b>			
<u>General Fund</u>		<u>\$2,580,000</u>	<u>\$2,580,000</u>
<b>TOTAL DPH REVENUES</b>	<b>\$0</b>	<b>\$2,580,000</b>	<b>\$2,580,000</b>
<u>Contingency (12%)</u>	<u>\$0</u>	<u>\$309,600</u>	<u>\$309,600</u>
<u>Agency Funds</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL PROGRAM</b>	<b>\$0</b>	<b>\$2,889,600</b>	<b>\$2,889,600</b>
<i>Annual Amount of Contract (estimate)</i>	<i>\$0</i>	<i>\$673,043</i>	<i>\$673,043</i>
<u>Contract FTE</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

**PROPOSED:**

**Mode(s) of Service & Unit of Service Definition**  
*for the period of 3/1/2016 - 12/31/2019*

<b>Number of Clients Duplicated <input checked="" type="checkbox"/> Unduplicated</b>	<b>Number of Units</b>	<b>Unit Cost</b>
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**Phase One - Solution Validation and Confirmation**

<u>Task One - Project Initiation</u>			<u>\$43,750</u>
<u>Task Two - Solution and Decision Framework</u>			<u>\$78,750</u>
<u>Task Three - Report &amp; Recommendations</u>			<u>\$52,500</u>

**Phase Two - Readiness Analysis and Strategy**

<u>Task One - Current State Analysis</u>			<u>\$112,500</u>
<u>Task Two - Readiness Assessment</u>			<u>\$157,500</u>
<u>Task Three - EHR Strategy</u>			<u>\$180,000</u>

**Phase Three - Solution Fit Gap Analysis**

<u>Task One - Requirements Documentation</u>			<u>\$272,000</u>
<u>Task Two - Fit/Gap Analysis</u>			<u>\$272,000</u>
<u>Task Three - Gap Closure Recommendations Report</u>			<u>\$136,000</u>

**Phase Four - Acquisition Support and Planning**

<u>Ongoing - Project Management Support</u>			<u>\$800,000</u>
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**Explanation of Service Change:**

This is a new contract.

Gartner will provide services in guiding the San Francisco Health Network (SFHN) Strategic Steering Committee to create and manage an EHR acquisition and implementation process. This includes process-guiding SFHN executives to the optimal unified EHR solution, which will provide a holistic view of each patient regardless of which facility at which they present, or what services they need, support standardized and evidence-based care delivery practices across the continuum of care, provide cost-efficient, safe, and effective care, standards-based practices and processes, while enabling research to develop the most effective future care.

**Monitoring Report/Program Review & follow-up:**

The contracts will be monitored in accordance with all applicable Departmental procedures.

**Nondiscrimination and Cultural Competency:**

The Contractor will comply with Department policies and procedures related to cultural competency and non-discrimination as applicable.

**Other Significant Issues:**

Gartner is an information technology research and advisory company, delivering technology-related advice and consultation to guide organizations in making information technology decisions. Gartner’s clients include corporations and government agencies, high-tech and telecom enterprises, and professional services firms, totaling approximately 10,000 distinct enterprises worldwide.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:**

Gartner is a publically held company.  
Members of the Board of Directors are as follows:

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| James C. Smith, Chairman of the Board | William O. Grabe                    |
| Stephen G. Pagliuca                   | Anne Sutherland Fuchs               |
| Karen E. Dykstra                      | Michael J. Bingle                   |
| Raul E. Cesan                         | Gene Hall, Chief Executive Director |

**Recommendations:**

The Department recommends approval of this contract.

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor: Ken Hardy  
 Address: 1601 Cherry St  
Philadelphia PA 19102  
 Contact: Ken Hardy

Division/Section: Community Behavioral Health Services  
 Director, DPH: Barbara Garcia, Director of Health  
 Program Manager: John Grimes Phone: 255-3444  
 Contract Analyst: Kelly Rojas Phone: 554-2612

**Request for approval of new contract with Ken Hardy, in the amount of \$2,900,576, which includes a 12% contingency, to provide cultural humility training services for the period of January 1, 2016 through December 31, 2020 (4 years).**

Profit     Non-Profit     LBE     RFP - Number: RFP22-2015    Date: July 13, 2015  
 New     Renewal     Mod     Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 0

**CONTRACT INFORMATION:**

	Prior Transaction (New)	Proposed Transaction 1/1/16-12/31/20 (4 years)	Annualized Difference
<b>Funding Sources:</b>			
General Fund(Adult)	_____	2,589,800	_____
General Fund(Children)	_____	_____	_____
MH Realignment(Adult)	_____	_____	_____
MH Realignment(Children)	_____	_____	_____
Federal Grant	_____	_____	_____
MHSA Prop63	_____	_____	_____
<b>TOTAL DPH REVENUES</b>	_____	_____	_____
Contingency (12%)	_____	310,776	_____
<b>CONTRACT TOTAL</b>	_____	_____	_____
<i>Annual Contract Amount</i>	_____	<i>2,900,576</i>	_____
<b>Contract FTE</b>	_____	_____	_____

**PROPOSED:**

Mode(s) of Service & Unit of Service Definition	Number of Clients		Number of Units	Unit Cost
	Duplicated	Unduplicated		
15/16(six months): 15 small groups + 1 large venue	_____	_____	_____	_____
16/17(12 months): 30 small groups + 1 large venue	_____	_____	_____	_____
17/18(12 months): 30 small groups + 1 large venue	_____	_____	_____	_____
18/19(12 months): 30 small groups + 1 large venue	_____	_____	_____	_____
19:20(six months): 15 small groups +1 large venue	_____	_____	_____	_____

**Explanation of Service:**

**Ken Hardy will provide the following services:** Cultural humility trainings to 30 groups per year at small and large venues for four years. In addition to the Racial Humility trainings, the Consultant will also offer an annual Racial Trauma Symposium that will be open the community and all staff of the SFDPH. The educational goals of the symposium are to:

1. Provide a racially sensitive, trauma-informed framework that can be used to uncover the hidden trauma wounds that often underpin the health disparities that stifle the lives of African American children and families;
2. Provide tools for effectively assessing and treating the hidden wounds of racial trauma;
4. Provide three strategies that therapists and community-based workers can employ when working from an racially-sensitive, trauma-informed framework; and
5. Provide a conceptual framework that can be used to promote comprehensive understanding regarding how the unrecognized, unexplored, and/or unresolved racially-based attitudes, beliefs, and behaviors of the provider can impede the effective delivery of services to racially traumatized clients.

Ken Hardy was selected under RFP 22-2015 published 7/13/15.

**Monitoring Report/Program Review & Follow-up:**

The contract will be monitored in accordance with all applicable Departmental procedures.

**Non-Discrimination and Cultural Competency:**

Ken Hardy has met the requirement of Cultural Competency Policy. They have been submitting report annually to the Department of Public Health, and they have demonstrate best practice in implementing cultural competency.

**Listing of Board of Directors and Executive Director: N/A Sole Proprietor (no board)**

Chair	
Vice Chair	
Treasurer	
Secretary	
Members	

**Term:** 4 years, and maximum

**Recommendation:**

The Department recommends approval of this contract.